

CURRICULUM VITAE

LUCIA MILLEROVA

PERSONAL INFORMATION

First name:
Surname: MILLEROVA
Date of Birth / Age: October 16th, 1981 / 24yrs
Sex: female
Marital status: single
Nationality: Slovak
Permanent address: 17 Kvetna St., 080 01 Presov, Slovakia
Contact details: +421/(0)908123456 - mobile No



DESIRED EMPLOYMENT: waitress / barmaid

PERSONAL PROFILE:

A selfconfident and enthusiastic girl, with the positive view of life, who likes to get things right first time, has good communication skills and enjoys being part of the team. A frank person who works well with colleagues and customers and loves to help all. I will certainly contribute to a team work.

EDUCATION

1996 - 2000 **HOTEL ACADEMY** in Prešov, Slovakia
Branch of study: **waitress**
- finished with The Secondary School Leaving Certificate:
English - excelent, Slovak- excelent, Home Economics- very good,
Accountancy - very good

1988 - 1996 Elementary school in Prešov, Slovakia

ADDITIONAL COURSES & SELF-EDUCATION:

2000 **Barmaid course** - certificate of barmaid

PROFESSIONAL EXPERIENCE

* 1/2001 – 5/2006

RESTAURANT PLATAN in Presov, Slovakia /60+ covers/

WORK POSITION: **waitress / barmaid**

DUTIES: taking orders, serving food & drinks, preparing cocktails, work with cash desk, cleaning working area, ...

WORKING TIME: full time, 40 hours weekly + overtimes

* 4/2005 – till present

3* HOTEL Slovan with Restaurant in Presov, Slovakia /50+ covers/

WORK POSITION: **waitress**

DUTIES: taking orders, serving food & drinks, work with cash desk

WORKING TIME: part time, Monday – Friday, evenings - 20 hours/week

* summer 1997, 1998, 1999 / 1st July – 31st August /40+ covers/

PUB GRAND in Presov, Slovakia /

WORK POSITION: **waitress / barmaid**

DUTIES: taking orders, serving food & drinks, preparing cocktails, work with cash desk, cleaning working area, ...

WORKING TIME: summer brigade, usually 30 hours per week

* 1996 – 2000

Four months of obligatory practice in a school Restaurant Florianka as an waitress

LANGUAGE KNOWLEDGE

Slovak:	mother tongue
English:	good (written and spoken)
German:	intermediate (spoken)

ADDITIONAL SKILLS:

* Work with PC (Word, Excel, Internet)

* DRIVING LICENCE: since 9/2004 groups A,B

* good communication and personal skills, self-organizer, self-starter, reliable and professional in attitude, hard worker, ...

INTERESTS:

- nature – tourism, swimming, table tennis, reading books, theatre, friends, etc.